YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	PODDAR INTERNATIONAL COLLEGE
• Name of the Head of the institution	Dr. Praveen Goswami
• Designation	Professor and Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01412781232
• Mobile no	9829922349
• Registered e-mail	iqac@poddarinstitute.org
• Alternate e-mail	principal_pic@poddarinstitute.org
• Address	Sector 7, Shipra Path, Mansarovar
• City/Town	Jaipur
• State/UT	Rajasthan
• Pin Code	302020
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**University of Rajasthan**
• Name of the IQAC Coordinator	**Dr Utkarsh Kaushik**
• Phone No.	**01412781232**
• Alternate phone No.	**9214430541**
• Mobile	**9829187861**
• IQAC e-mail address	**iqac@poddarinstitute.org**
• Alternate Email address	**principal_pic@poddarinstitute.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.poddarinstitute.org/assets/naac/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.poddarinstitute.org/academic%20calendar21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.94**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC	**20/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Poddar International College	Unnat Bharat	HRD	2021-22	50,000/-
Poddar International College	Red Ribbon Club	Rajasthan State AIDS Control Society Jaipur	2021-22	8000/
Poddar International College	Ministry of Textile, Government of India	Ministry of Textile, Government of India	2022	83080
Poddar International College	Ministry of Textile, Government of India	Ministry of Textile, Government of India	2022	134075

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Focus on Innovative teaching pedagogy and experiential learning

2. Product Development by incubates

3. Participation by faculties and students in FDP and STP, Short-Term Programmes, seminar, symposium, conference and workshop.

4. Collaborative work including extracurricular and cultural activities for faculties and students .

5. Emphasis on Copyrights, Patents, Research publications and book chapters.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• The Lecture Delivery Program, teaching Pedagogy and experiential learning	Executed well with certain modifications
• Product Development by incubates	Number of products developed by students
• Motivating faculties and students to participate in FDP and STP, Short-Term Programmes, seminar, symposium and workshop.	Participation by faculty members in different academic activities
• Focus on organizing collaborative activities for faculties and students including extracurricular and cultural activities	Signed MOU and activity performed under the same
• Emphasis on Copyrights, Patents, Research publications and book chapters.	Faculty and student published research papers, copyrights, book chapters, patents.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body (BOM)	14/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	27/01/2022

15.Multidisciplinary / interdisciplinary

A. Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.

The College is consistently endeavoring for the holistic growth and all-round development of the students. Inclusive approach by imparting education in areas different from that which is specified in the Curriculum.

In this regard, many initiatives have been taken by the College on a regular basis.

- A Committee has been constituted with a vision plan to ensure multidisciplinary education within and outside the college.
- As per the recommendations of the Committee, multidisciplinary Value Added Programs (VAP) are formulated and implemented, according to the New Education Policy (NEP). The objective is either advancement of the subject or providing exposure in a different domain.
- To encourage the students to use their creative skills and put them into practice through fundamental research techniques that will boost their confidence and skills in becoming entrepreneurs.
- To inspire faculty and students to submit patent applications and publish research articles.
- To sign MoUs with various foreign bodies to conduct student exchange programmes and provide appropriate exposure to the students.

B. Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

The following steps have been taken by the institute for assimilating Humanities with Science:

- The college organizes programs to integrate humanities and science by arranging presentations, workshops, seminars, and lectures to inculcate basic scientific knowledge among the humanities students.
- To ensurelearning and development to the students which are from non-science stream are given the opportunity to attend value added course/ Workshopson Artificial Intelligence, Python, Java, etc. were also held for other students.

- The students not from Science are also provided an exposure and insights of scientific knowledge and facts by organizing Science Quiz Contest.
- The students of arts stream are taken for a visit in the museums to know and see about the ancient age royal lifestyle.
- Flexibility provided to humanities and science students by offering a variety of courses that link the various facets of the various disciplines like psychology, geography, economics, etc.

C. Does the Institute offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education. Explain.

As a matter ofpractice, the institute offers Curricula assimilating courses which provide credit to the students. This is exclusively ensured for involvement in community-based activities and services.

Various credit-based and value-based courses and projects are organized to instill in students the values of a responsible citizen. So far, events such as blood donation camps, Re-thread (ramp walk for underprivileged children), Swachh Bharat Abhiyan awareness programs, Hair donation, VrikshMitraSaptah, and others have been held on campus. We also offer various soft skills courses, mock interview sessions, and workshops.

Visits to near-by rural areas and slums were done by students under Unnat Bharat Program. Anandam is introduced in curriculum as compulsory paper to develop moral responsibility along with credit system. Further, B.Voc and M.Voc courses are credit based and involves project work.

D. What is the institutional plan for offering a Multidisciplinary Education? Explain.

In view of the NEP, the College has initiated process of establishing new interdisciplinary centers integrating different

departments in addition to the existing inter/multidisciplinary research and academics. The institute has already started taking important actions in this regard and has constituted an exclusive Committee for proper execution of National Education Policy-2020.

The college has taken the initiative of ensuring a minimum desired level of multidisciplinary across all its programmes through awareness program amongst its faculty & students.

On completing A Level course of any program, the students are granted 30 Credit points in I year along with a certificate. Further, on completing Advanced Level of the program i.e. B level of the same course, another 30 Credit score will be provided to the learners. Finally, on completing a Diploma level in the same, 30 Credit would be added further.

The best part is that student can take entry into the course and thereby take exit after 30 credits.

E. What are the institutional plans to engage in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges?

To foster an environment for ethical, cultural, and spiritual values among the students and staff in finding solutions to society's most pressing issues and challenges, a variety of activities are organized, such as nukkadnatak on sensitive topics of society, visits to the nearby villages and slums by the NSS team, visits to orphanages, and old age homes.

- The students observe various days of social significance like 'International Women's Day' for making the students realizing the importance of women empowerment.
- The college organizes expert lectures on issues related to environment and ecosystem for students of other streams.
- In the start-up event organized by the college the students from Science and Arts participated with great zeal.
- In addition, various major Research Projects were completed through DST, Government of Rajasthan.
- Moreover, numerous Minor Research Projects were completed through University Grants Commission (UGC).

F. Describe any good practices of the institution to promote Multidisciplinary/Interdisciplinary approach in view of NEP 2020.

The College discussion with the faculty members initiated on key

principles of NEP. Some of the good practices of the institute to promote multidisciplinary approach include:

- As per the area of interests, irrespective of their domain, the college students are associated with various clubs like Literary and Management Club, Cultural Club, Sports Club, Digital Marketing Club, Creative and Design Club, IT Club. The nominated Presidents, Vice Presidents and members of the various clubs take a lead in organizing and managing various club activities right from the beginning to the end. Such initiatives denote Good Practices because they develop sense of responsibility, leadership skills and accountability amongst the students from a young age.
- In addition, the students are given training on enhancing their Soft Skills. The students are given interactive and activity-based sessions like Talk over Tea, Idea Presentation, Group Discussions, etc.

Not only this, the modules also cover sessions on Technical Training with different kinds of software, MS Word, Excel, CS specific PHP, Python, DBMS, OOP, C concepts etc.

The college has taken the initiative of ensuring a certain level of inter/multidisciplinary in most of its programs. The College has been organizing and will continue to hold sessions with various experts on NEP awareness and process amongst its Faculty members and the students.

16.Academic bank of credits (ABC):

A. Describe the initiatives taken by the institution to fulfill the requirement of Academic Bank of Credits (ABC) as proposed in NEP 2020.

Being affiliating college we follow the curriculum designed by University of Rajasthan, Jaipur and RISU, Jaipur. A core committee for Academic Bank of Credits, which has taken the meeting and sent the proposal to Board of Management (BoM). Thereafter, the given recommendations are published on the web site in the form of link for Academic Bank of Credit. Besides, the recommendations have also been shared with the concerned University.

B.Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during

the chosen programme? Provide details.

Being affiliating college, we follow the curriculum designed by University of Rajasthan, Jaipur and Rajasthan ILD Skill University, Jaipur.

C.Describe the efforts of the institution for seamless collaboration, internalization of education, joint degrees between Indian and Foreign institutions, and to enable credit transfer.

Linkages play an important role in internationalizing the campus and the institute is designed to provide an opportunity to the students to get global exposure as well as facilitate foreign students to get exposure to our country. The institute maintains strong links with many national and international institutes, MOUs have been signed with the Foreign Universities from Romania, Turkey, UK, France for Joint workshops, programs, Student exchange, Research studies and skill development.

Value added programs in English communication, digital marketing, c+ language, python, business analytics are being provided to the students in collaboration with London school of digital business, Pearson, and other foreign universities.

D. How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.

Being affiliating college we follow the curriculum designed by University of Rajasthan, Jaipur. Although faculty members recommend amendments whenever and every ever required. The Institute is practicing various faculty centric learning approaches to enhance their learning ability including Seminars, Workshops. Encourage them to prepare Short Training Program, assignments, assessments, presenting papers, doing minor and major research projects, writing research paper and book chapter, webinars and Online Certification Courses to get the participative learning environment.: Faculties are made to develop Innovative teaching pedagogies based on experiential learning,

Faculties are given funds for doing research work. The College faculties make extensive use of online learning resources and well equipped laboratories. Many training and orientation programs and workshops are conducted for the faculty members. Besides they are given academic leaves to participate in the faculty development

programs, National & International conferences, seminars etc.

E. Describe any good practice/s of the institution pertaining to the implementation of Academic Bank of Credits (ABC) in the institution in view of NEP 2020.

In view of ABC, under Good Practices, a Digilock has been created and the link of the same has been shared with the students. Under this, all E-documents of the students are stored and whenever they are required, they can access them through the link.

17.Skill development:

1. Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework.

1. The institution has taken numerous initiatives to strengthen Vocational Education and Soft Skills Training Sessions in accordance with the National Skills Qualifications Framework (NSQF). The institution tries to provide students with quality education, which foster their overall growth. Eventually, this would help considerably in shaping the careers of the students. The institute works relentlessly and seamlessly to support students in order to advance their professional skills and grow holistically. Graduation courses are offered with the option of selecting an integrated vocational curriculum, such as B.Voc. or M.Voc. allowing exceptional students to continue exploring their abilities and talents and groom themselves as professionals to step into the professional world. As a result, the students have diverse and varied career options before them.
2. Provide the details of the programs offered to promote vocational education and its integration into mainstream education.

In affiliation with Rajasthan Skill University, several skill development modules have been designed and integrated into the curriculum.

1. B.Voc provides three programs: Journalism, Interior Design, and Fashion Design , in the form of Degree, Advanced Diploma

and Diploma.
2. M.Voc
3. Collaborative programs in Business Analytics, design, web technologies and IOS technologies with Apple.
4. Programs on Full stack development, IOT, and machine learning are being provided with the support of a skill development agency.

1. How the institution is providing Value-based education to inculcate positivity amongst the learner that includes the development of humanistic, ethical, Constitutional, and universal human values of truth (*satya*), righteous conduct (*dharma*), peace (*shanti*), love (*prem*), non-violence (*ahimsa*), scientific temper, citizenship values, and also life-skills, etc.

Teachers not only follow but also teach essential ethics and principles to their students in order to instill positivity in them. This encompasses inculcation of good conduct and behavior, development of moral values, self-analysis, value clarification, and action learning. It

Humanistic Approach, Ethical Behaviour, Constitutional Morality and Universal Human values of Truth, Righteous Conduct, Peace, Love, Non-violence, Scientific temper, Citizenship values and Life Skills are developed through various teaching processes, such as regular Assessments, Personality Tests, Presentations, Quizzes, Debates, enhancing Body Language and Listening Skills,Team working, Stress Management, Oral Presentations, Problem Solving and Decision Making, Persuasion and Influencing Skills Group Discussions, Conflict Resolution and Mediation Mock Interviews, etc. National and international remembrance days and festivals are commemorated with delight and excitement regardless of caste, colour, religion, ethnicity, sex, economic, social, linguistic, and ethical principles.

1. D. Enlist the institution's efforts to:

1. Design a credit structure to ensure that all students take at least one vocational course before graduating

1. An economical and affordable integrated fee structure has been

designed in affiliation with the Rajasthan Skill University and the NSDC. Moreover, the students are provided with industry exposure as part of the same to encourage them to explore their interests in preparation for a wide range of professional opportunities. In addition, there is also the option of varying the length of the professional training, such as a Graduate Degree, Diploma or Advanced Diploma.

Engaging the services of Experienced Industry Experts and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

2. Several related Experienced Experts and Master Artisans have been invited to connect with the students, share their knowledge and also conduct various workshops to bridge the gaps that trained faculty arrangements have created. This is done to encourage students to identify and develop their interests in Integrated Vocational Courses and expose current students to the industry.

3. As previously indicated, students can choose between blended and on-campus modular forms of study to improve understanding and communication between the students and the teachers.

NSDC association is to facilitate this by creating a unified platform to manage learner enrolment (students and workers), skill mapping and certification.

4. Soft Skills Training classes were conducted online for the students to keep them updated, interactive, and connected to each other. Besides, various Drawing classes were also conducted based on the historical aspects of the society in order to educate children their relevance and significance in today's changing world.

5. Soft Skills Training classes are planned in such a manner as can be offered to the students through online or distance mode.

Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

E. In view of NEP 2020, many initiatives were taken to enhance the skills of the students and make them more aware and how to avail the various career opportunities through introducing Vocational Courses,

Project and Field Work, Value Addition Courses, Internships, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses.

Besides the use of ICT tools by the teachers to impart knowledge to the students, there is a different approach that the faculties use to provide academic knowledge as well as to keep the students close to Indian culture. Various events were conducted to keep the students updated and aware of the Indian culture like Holi, Diwali, Eid, Christmas etc., further knowledge about traditions and rights & duties is provided by Origami workshop, Kathputli workshop, KaviSammelan, constitution day celebration. Every year, study trips and tours are organized for students from all disciplines to learn more about their topics in addition to the regular theory and on-campus practical studies.

b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details.

Despite the fact that the lessons are delivered bilingually, students who have trouble understanding the material due to language barriers are given extra attention and classes. They are also encouraged to participate in soft skills training to improve their communication abilities and learn the fundamentals of the language so that they may continue to interact with their peers. Faculty members are encouraged to participate in faculty development programme, orientation programme, refresher course to keep with cutting knowledge.

1. Provide the details of degree courses taught in Indian languages and bilingually in the institution.

The institute runs under undergraduate courses like B.Sc.,BA and B.Com in bilingually mode i.e. both in English and Hindi medium as per the university norms. Institute ensures that every student is able to understand the course better. Additionally, more interactiveactivities like debates, group discussions, presentations, and group projects are organized regularlyto keep the students updated and more confident. Compulsory additional language papers, i.e.,Hindi and English are added to the fundamental courses

for undergraduate students to make themproficient in the written and spoken languages.

1. Describe the efforts of the institution to preserve and promote the following:
   1. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)
   2. Indian ancient traditional knowledge
   3. Indian Arts
   4. Indian Culture and traditions.

Being affiliating college we follow the curriculum designed by University of Rajasthan, Jaipur. But understanding the importance of traditional knowledge number of activities are carried by institute.

Competitions/ seminar like hindi divas celebration are being conducted on the promotion of languages and culture. Design students visited villages to learn handicrafts, artisans, katputli making to keep culture and tradition alive. Further under Unnat Bharat programme students visited villages and work to maintain

Study trips (virtual visits) and webinars are organized for students to provide them with practical knowledge of traditional cultures and teaching methods.

Various guest lectures of prominent professionals and exposure have been organized for students and the B.Voc and M.Voc and humanities students to expose them to ancient Indian art and its contribution to the development and shaping of society. Teaching different art practices.

All the National commemorative days and festivals are celebrated with joy to spread the message of unity and harmony, followed by cultural events, nukkadnatak, and various webinars explaining and making students aware of the Indian tradition and culture and the diversity and unity of the nation.

e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

In consideration of the NEP 2020, courses are offered both in

English and in Hindi. In order to help students, become fluent in both languages, general Hindi and English papers that are required have been introduced to the core curriculum. In order to keep students informed about the world, and state of affairs and to impart knowledge that is not included in the textbooks, students are taught beyond the traditional theoretical books, i.e., through YouTube and guest lectures. As Indian education system propagates all around development of the personality by developing self-awareness, self-management and self-regulation. Hence, experiential learning has been integrated in the teaching pedagogy.

Further, through the experiential learning process the learner actively engages in different techniques of high order thinking skills like posing questions exploring new solving problems being curious and creative in his or her approach analytical thinking skills help the students to apply theoretical knowledge practically.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?

i. OBE has been adopted by Poddar College since its inception. Following the pattern of Outcome-based Education a competition was organized on the theme 'Nature vs. Life' to manifest that the nature is beautiful but at the same time, it is devastated on account of human interference. Further, the students of the college have actively participated in an Oral Presentation in an International Conference and has received awards and also published chapter of the book.

Many inter-class and inter-collegiate activities are organized in the college, which provides a forum to the students to identify their talent and exhibit the same. For instance, by means Fashion Shows and Ramp Walk organized by the institute rendered opportunity to be a Fashion Model for some students. Another student got to be a RJ through the cultural events organized in the institute. Dance contests held in the college provided a student with good dancing skills an opportunity to become a Choreographer.

In addition, after attending a workshop on Resin art organized by the institute for the Interior Design students, the students developed creative and innovative utility items like clocks, chairs, tables, table tops, etc. Considering the outcome of this great creative endeavour, the college has proceeded further in this regard by applying to the concerned authorities to acquire patent of the

same.

Further, the IT students made an obstacle detecting stick for the blind in the IT event 'TechnoTrack'. The IT students also developed an Accident Victims' App with a smart chip. This could be of great use to the victims of accidents as at such time of crisis the entire health status of the victim can be accessed through this smart chip.

OBE in science stream students is reflected through their participation in conferences/ seminar giving oral presentation on their curriculum related topics and publishing book chapters and research papers. Further, they prepared number of products through waste.

Moreover, the college has also given the students extensive exposure to the business world and given them the opportunity to pick up new skills in addition to their curriculum through partnerships with various industry professionals, businesses, and online organizations. For providing students more opportunities and in-depth information, the college has signed many MoUs with several overseas organizations.

ii. Explain the efforts made by the institution to capture the Outcome-based Education in teaching and learning practices.

ii. The institution has made an effort to include the OBE in its methods of instruction and learning.

This is accomplished by blending practical and theoretical knowledge. The theoretical classes are methodically planned, so that after theoretical learning the students are involved in presentations, group discussions market survey etc., to express their knowledge and learning. This enhances their understanding and boosts their confidence. Furthermore, internal assessment is done for every student and on the basis of the same action plan and recommendations are provided to the students. Not only this, the student's theoretical and practical knowledge are evaluated through a variety of examinations, which helps them develop their high order thinking skills.

For example, in a project, natural soap was prepared using herbs and flowers to add texture, color and aroma. Products like bio-based colorant were created from floral wastes on being applied to fabric generates different hues of green, yellow, and pink. The impact analysis of the colorant, cost-effectiveness and viability makes it

a promising candidate for textile industrial set-up. Another student of the institute started his own start-up on Tie and Dye. Inspired by 'Master Chef' activity in institute a student started his own Bakery. One of the student initiated his Tea business in South. An IT student of the student has started his own IT company.

iii. Describe any good practice/s of the institution pertaining to the Outcome-based Education (OBE) in view of NEP 2020.

iii. OBE has been adopted by Poddar College since its inception. Outcomes have been appropriately defined for each course and are properly mapped and assessed for calculating the attainment of the same every year and same is used to plan the improvement in academic processes of the college in forthcoming years.

Outcomes are assessed and attainment analytics are used to enhance the academic quality. In future, the process outlined above would be further be strengthened and attainment levels would be continued to be closely monitored in order to modify the pedagogy and /or the evaluation, in line with NEP 2020 objectives.

Keeping the Institution's motto, "Education with a purpose to shape a better future" into consideration, use of ICT in the classroom with guest lectures are amalgamated. Thus it is ensured that the students get an exposure to the corporate world. Entrepreneurial hands-on activities that enhance students' involvement to convert their classroom learning into practice are highly encouraged by the Institute.

20.Distance education/online education:

Being affiliated to University of Rajasthan, Poddar International College does not offer any distance education course. Although during pandemic situation all the classes were conducted on online mode through Google meet. Activities like extra curricular and cultural were organized through online mode.

Extended Profile

1.Programme

1.1   **22**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **584**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **1187.20**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **490**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **84**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **84**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**22**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**584**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1187.20**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**490**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**84**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**84**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**25734480**
4.3 Total number of computers on campus for academic purposes	**177**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of the curriculum as the most vital curricular aspect. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum. Planning: Before the commencement of the academic session, a meeting takes place with the HODs of all faculties, while in consultation with the curriculum planning and implementation board under the leadership of the Principal. In the meeting following things are planned after rigorous brainstorming and discussion

1. **The faculty requirement**
2. **Subject Distribution**
3. **The academic calendar**
4. **Co-curricular activities**

Faculty members plan their delivery using different Pedagogy tools

in consultation with respective HODs. They maintain a Teachers Record Book, wherein the detailed plan for effective delivery is planned and recorded. The following records are planned and maintained for effective curriculum delivery.

1. Academic calendar:
2. Teachers' Record Book.
3. Time-table
4. Continuous feedback from teachers and students.
5. Simultaneous remedial classes

Curriculum and Development. The syllabus and curriculum pattern prescribed by Rajasthan University is followed with utmost priority to achieve institutional goals and objectives. Resource-wise preparation is done for both online classes as well as offline classes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.poddarinstitute.org/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE System: Throughout the academic year, the institution emphasizes ongoing studentreview. The Core Committee of the institute reviews and approves the assessment schemeafter it has been created and presented by IQAC. The collection of official and informal inputfrom diverse stakeholders aids in internal assessment reform. Pre-University Examination: Conducted to prepare students for university exams. Class test: Conducted on a section of the material for ongoing student evaluation. Students are continuously assessed throughout the year to ensure problem-solving and self-learning abilities. Academic Flexibility

1. Number of programmes in which Choice Based Credit (CBCS)/ elective course system hasbeen implemented
2. Institution offers number of program options leading to different degrees, diplomas andcertificates (UG/PG/PG diploma/Diploma Certificate).
3. Options are available to students for additional /supplementary /enrichment courseslike a UG degree + a certificate course + a diploma etc. along with their regular

curricula.

4. The institution follows an annual examination system.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1640

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

1. **Students develop strong natural familiarity with humanities and the proper understanding, enabling them to eliminate conflict and strife in individuals and society. Students relate philosophy to literature, culture, society, and lived experience.**
2. **Students develop a sound understanding of India's Constitution**

Environmental protection and sustainability: Our vibrant work organization is based on a sustainable lifestyle that incorporates human values, education and healthcare, innovation, and water quality. Mandatory Anandam subject. Annual celebrations of

Environment Day, Earth Day, and Water Day take place. Research in multidisciplinary fields with an emphasis on renewable energy, environmental degradation, education, and healthcare is done. The college has taken initiatives in implementing the Swachh Bharat Summer Internship (SBSI) Abhiyan and tree planting projects.
Gender

- Contents of courses designed to make students sensitive to the dynamics of gender include exploring the workings of gender-based conflicts and resolutions, in different ideological contexts and cultures.

Human Values

- Courses are intended to facilitate the development of a Holistic perspective amongst students towards life, profession, and happiness, based on a correct understanding of the human reality and the rest of Existence. Such a holistic perspective forms the basis of Value-based living naturally.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

123

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.poddarinstitute.org/feedbackreport.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.poddarinstitute.org/feedbackreport.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

584

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

254

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of Advanced and Slow Learners: At the very commencement of the academic year, we use A) Grading system using

their previous academic record B) Classroom discussion, Unit Test, and Mid Terms to grade and identify the advanced and slow learners.

The institution organizes Orientation programs, Bridge Courses are conducted at the departmental level

Programs for advanced learners:

1. Challenging assignments and projects are given.
2. Pre-placement training is given for better placement.
3. They are encouraged to take part in project contests, summer internships, paper presentations, and research.
4. They are motivated to showcase their acquired skills and capabilities by participating in events in other institutions of national repute.
5. Advanced Learners are provided coaching classes for competitive exams.

Programs for slow learners:

1. To enhance reading and writing abilities in English, soft skill courses are available.
2. Remedial classes are conducted to help students become complete and self-assured.
3. Academic and personal counseling is given to slow learners by the tutor and mentor
4. Bilingual explanations and discussions are imparted to the slow learners after class hours for better understanding
5. Provision of simple and standard lecture notes/course materials

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1417	84

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To mold students' behavior and thinking in the right way, PoddarInternational College offers an excellent platform for students to acquire trending skills, information, attitudes, and values. Every department runs creative initiatives that encourage students; imaginations, provipractise there to practice their problem-solving techniques, and promote active learning. Students exhibit their knowledge and abilities in a variety of categories during the institute's annual intercollegiate fest. Students are encouraged to compete at both the national and intercollegiate levels. The institution focuses on student-centric strategies for improving students' capacity for lifelong learning. By using the student-centered techniques listed below, faculty members work to make the learning process more interactive: Experiential Learning:

- Work projects
- Field visits
- Industrial Visits
- Guest lecture

Participative Learning:

- Class presentations and discussions
- Teamwork
- Debates
- Class presentations and discussions
- Teamwork

Problem-solving Methodology:

- Case studies
- Analysis and Reasoning
- Discussion
- Quizzes
- Research Activities

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.poddarinstitute.org/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional classroom teaching, the institution uses ICT-enabled teaching techniques.

IT-enabled learning resources like ppt, videos, audio systems, and internet sources are utilized in addition to conventional chalk-and-talk teaching techniques to expose students to practical learning and facilitate the simple understanding of challenging subjects.

Our educators also use interactive teaching techniques, which involve group discussions, debates, power presentations, seminars, assignments, quizzes, lab work, and other forms of classroom involvement. Teachers utilize a variety of online technologies, such as the whiteboard in Microsoft Teams, Jamboard, Google Meet, etc., to teach in an online setting. Course-related information, such as learning materials, tests, lab submissions and evaluations, assignments, etc., is managed and posted using Google Classroom.

E-resources and technologies provided by Poddar International College: 1. Projectors 2. Desktop 3. Printers and scanners 4. Photocopy machine 5. Smart Board 6. Online Classes: via Zoom, Google Meet, Microsoft Team, and Google Classroom. 7. MOOC Platform: NPTEL, Coursera, Edx, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

84

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to a disciplined academic program to run smoothly and facilitate the students' advancement. Before the start of the academic session, the academic planner is prepared and sent to all faculty and students. The program for unit tests, presentations, and internal assessment of theory and laboratory courses is displayed on the notice board and circulated via WhatsApp groups well in advance. The Principal holds faculty meetings and gives instructions to ensure that the assessment process is carried out effectively. At the college, students admitted into the concerned disciplines are regularly evaluated using a variety of assessment mechanisms. Continuous evaluation methods include group discussions, unit tests, midterms,pre-university examinations, assignment submissions, field trips, fieldwork, seminars, quizzes, and oral and poster presentations. Internal examination committees ensure other procedures, are used for a transparent and thorough internal review which are:

- Preparing the question paper.
- Examining Procedures.
- Display of results, Copies of unit tests, midterms, and pre-university
- Examinations copies are shown and discussed with the students.
- Interaction with students regarding their queries.
- The process of internal assessment enables teachers in providing more accurate student evaluations.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.poddarinstitute.org/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism at the department and college Level: If any student finds a discrepancy. The committee takes cognizance and resolves the grievance. If there are any grievances. Assistance is provided to students After Result Declaration, the student comes to the college to discuss and resolve the issue with the help of the exam Coordinator. College exam co-ordinator addresses their issues. Mechanism:

- The assessed internal test papers are shown to the students for self-assessmentRights.
- To apply for verification of answer books.
- To challenge the evaluation of answer books.
- The college takes special initiative for resolving group grievances if any
- The evaluation is carried out at the college level, in a time-bound schedule,
- PIC has a policy of having the first response to the grievance within two working days of filing a complaint.
- The filed complaint/ grievance has to be resolved within 21 days of the result declaration.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.poddarinstitute.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), and Course Outcomes (COs) are framed by the respective departments under the guidance of the Head of the Department offering the concerned program after rigorous consultation with all faculty and the stakeholders. After

the attainment of consensus and final approval by the principal, the same is widely propagated and publicized through various means such as display and/or communication specified here under.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting

- The students are also made aware of the same through:

- Website

- Classrooms

- Department Notice Boards

- Student Orientation Programs

- Meetings/ Interactions with Employers

- Library

While addressing the students, the HODs create awareness of POs and COs. The faculty members, class teachers, mentors, course coordinators, and program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.poddarinstitute.org/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Distinct mechanisms are used to validate outcome-based education (OBE).

Stage I: At the beginning of a new session the subject teacher conveys the program objectives (PO) and its specific outcomes(PSO) along with Course Objectives (CO). In addition to this, each subject's faculty member informs the students about the scope of the subject, evaluation format, marking scheme (internal as well as external), etc. Internal assessment includes direct and indirect measures to assess the attainment of objectives.

Stage II: Several direct and indirect methods are employed to internally evaluate attainment through unit tests, mid-term, pre-university, multiple choice questions, open book tests, short answer questions, quizzes, oral tests, oral and poster presentations, assignments, and practical knowledge. External assessment is based on the result published by university examinations.

Stage III: To calculate the attainment levels of the courses, a threshold value of 49 percent is fixed. Students with 80 percent and above are categorized as A, 60 and above percent are categorized as B and students with 49 and above are categorized as C. Accordingly students are given extra classes and tutorial classes to advance and slow learners respectively. This is followed by re-evaluation.

Stage IV: Feedback is collected from stakeholders and necessary amendments, if required at the college level, were carried out, rest informed to the affiliating university.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.poddarinstitute.org/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

471

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.poddarinstitute.org/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.poddarinstitute.org/sssreport2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

704355

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://unnatbharatabhiyan.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Various initiatives have been taken to produce and disseminate knowledge

Encouraging entrepreneurship: Students are assisted and encouraged to generate new ideas and work on developing prototypes. Human Resources: Faculty members with the best credentials are hired to guide and shape the young minds and are encouraged to pursue their higher studies and also to take part in and organize seminar, conference, and workshop Research Infrastructure: Faculties are encouraged to create research ideas and submit them to various funding organizations like DST, DBT, etc. The Incubation Center gives students a platform to explore their interests in scientific research and to foster startups focused on resource management, recycling, etc. Our students successfully created herbal sanitizers and other products. Faculty members have successfully awarded and published patents at the National and International levels as well as obtained copyright for their work. MoU: We have

connections with several well-known national and international etc organizations including Pearson, CADD Center, London School of Digital Business, Coursera, etc. Students are encouraged to take up industrial-based projects and participate in code development activities such as Hackathons and Coding contests which train the students towards innovation. The institution has the practice of conducting various workshops and conferences periodically for the creation and sharing of knowledge as a part of an initiative for knowledge creation and transfer.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.poddarinstitute.org/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

34

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.poddarinstitute.org/research-poddar
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

31

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

27

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute celebrates various National and International Days like Republic, Independence, Yoga,Environment, and Women's Day

etc. All these programs are performed in Institute with the sense todevelop the sense of responsibility, accountability, integrity among students and staff members.Various workshops, guest lectures are organized. The Institute also involves distribution of furniture,textbooks, stationeries materials and any other help required by needy students of the schools in theneighboring villages and towns. Institute provides free education to economically weak and eligible students. On special days like RakshaBandan, Diwali, Lohri and Baisakhi are solemnized so that students understand and learn the basichumanity The students went to the adopted village where they are made to participate in community awarenessprogram through IEC activities. They participated in plantation village for safe hygiene , practices, trainvillages to manage agriculture household & plastic waste into useful products .

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

26

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

823

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

27

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has the essential intellectual and physical resources to carry out the\ various programs by UGC regulations. There are distinct blocks comprising the various departments for the Arts, Commerce, and Science streams. A need assessment for replacing, upgrading, or adding to the current infrastructure is carried out at the start of the academic year

- **Well-furnished classrooms for UG and PG courses have whiteboards and green boards.**
- **Classrooms include a projector, computer system, LAN, speakers, and internet access.**
- **CCTV cameras.**
- **Laboratories for physics, chemistry, botany, zoology, geography, psychology, computer science, and design Construction lab, carpentry lab, textile lab, metal lab**
- **ICT-equipped seminar room and auditorium.**
- **The college has also made available to its students online and recorded lectures via Google Meet, Zoom, and Google Classroom during the COVID-19 period in addition to the aforementioned conveniences.**
- **Lectures that have been recorded are maintained in our**

- YouTube E-Poddar Shiksha.
- R & D lab
- Digital studio
- Incubation Center.
- Library with a wide-ranging collection of books (Text, references, and general).
- Wi-Fi Facility
- Digital Library
- Access to E-journals and E-books Reprographic
- Transportation Facility
- Medical Facility
- canteen facilities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.poddarinstitute.org/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for sports, games(indoor and outdoor), a gymnasium, and cultural activities. Sport is an integral part of the curriculum. Students have access to a variety of sporting facilities within the campus. The college is committed to creating a balanced atmosphere of academic, cultural, and sports activities for the holistic development of its students. Inter-departmental, inter-collegiate, inter-university, and other sports events aid in the development of students' sense of teamwork. Games and sports help students form positive interactions. Students are awarded medals, prizes, and certificates to keep them encouraged. The details are as follows: SPORTS FACILITIES: Many of the players have participated in competitions at the district, university, state, and even national levels. Thus, both indoor and outdoor games are provided. Outdoor games:

- Kabaddi
- Handball
- Badminton
- Kho-Kho
- Table-tennis
- Cricket
- Indoor games:

- **Carrom board**
- **Gymnasium**
- **Yoga**
- **Chess**

CULTURAL PROGRAMMES: Several cultural programs, like The debate, ramp walk, hair styling, rangoli, painting, mehendi, quiz, model and poster making, essay and slogan writing, sangeet and play preparation, drama, etc. are included in the cultural program. (C) Gymnasium The gym is an operational facility with its area beneath the sports division.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.poddarinstitute.org/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.poddarinstitute.org/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1189605

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library houses a sizable collection of academic books, periodicals,journals, research papers, and newspapers, etc. The students' academicperformance is positively impacted by the ability to expand their knowledge and doresearch using the internet, e-books, e-journals, and other resources available in thedigital library.The library is partially automated and contains a large reading room, a digitalsection. ILMS Details: The Next Level Education and Technology (NLET) version 1.04 of the IntegratedLibrary Management System (ILMS) was adopted by the Institute in the academicyear 2020-21 and is partially automated. The program is used for the librarys data input, book issuance, return, and renewal,member logins, etc. In addition to printed books, the library has access to a list ofelectronic resources, where users can learn about, access, browse, and downloadelectronic books, e-journals, databases, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.poddarinstitute.org/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

75529

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution's IT infrastructure is updated and adequate. the entire institute is Wi-Fienabled, and the computer laboratories are connected via LAN and have internet access. Additionally, staff members have a personal desktops with internet access.

Institute has collaborated with Oracle, & Apple for their advanced IT lab & software &tools

- NLET software (ERP)
- LMS software

The following are descriptions: LAN facility: The computer lab is well-equipped with branded PCs with internet access. Additionally, it has a large selection of licensed systems and application software Wi-Fi facility: Internet is available to cater to the academic & research needs on the campus. The entire campus is Wi-Fi enabled. The activity in the institute is under video surveillance. Students receive continuous assistance from the IT department. It is made accessible by setting up and implementing Wi-Fi zones in a number of places, including reading rooms, departmental hallways, and the lab area.

Intercom Facility: With intercom facilities available, the campus is well connected by a well-designed communication network. There are landlines available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.poddarinstitute.org/

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2679413

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has implemented and adheres to a thoroughly planned, organized process for maintaining and using physical, academic, and support facilities. In order to accomplish this, a supervisor has been recruited who is in charge of overseeing the housekeeping and maintenance as well as monitoring and maintaining an updated list through thorough physical verification. Laboratory: Due to AMCs maintenance, a number of instruments and components of the equipment are completely operational. 1. To reduce tragedies, the laboratories are furnished with safety showers, fire extinguishers, etc. 2. The safety rules and regulations are also displayed in each lab. Library: The central library is maintained by a librarian and support staff. Sports Complex: The sports committee is in charge of looking after and monitoring the facilities, and equipment. Computers: Regular maintenance is carried out on both the hardware and the software and is all covered under an annual maintenance contract (AMC). The

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institute's departments are all equipped with PCs, necessary
software, and peripherals. The IT infrastructure of the institute
is maintained by the lab technicians and system administrators.
Classroom management: Classrooms are laced with the necessary ICT
tools and CCTVs. Regular cleaning and upkeep are carried out.
```

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.poddarinstitute.org/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

84

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1415

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	www.poddarinstitue.org
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

142

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

142

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students demonstrate their participation and representation in a range of administrative, co-curricular, and extracurricular activities via student-run cells and committees in operation. The college also keeps students in various cells & councils as their members &madethem participate in the activities related to the cell. Student Council is in place and is run by students guided by faculty members and they only volunteer in following different cells and clubs.

- **The alumni cell**
- **The sports club**
- **Cultural Club**
- **The NSS**
- **Research Cell**
- **TPO Cell:**
- **Digital Marketing Club:**
- **Entrepreneurship Development Cell:**
- **Competitive Classes:**
- **Creative Club:**

File Description	Documents
Paste link for additional information	*https://www.poddarinstitute.org*
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1925

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A good number of alumni are occupying eminent positions and contributing to their parent institution for the overall development of students as well as the institution not just financially, but in terms of academic planning, placements of students, career guidance, and technological guidance. Each member contributes Rs 100 in the first year at the time of admission to the program towards the contribution of the alumni association. This fund is used to conduct the activities of the association. The institution has applied for the registration of the Alumni Association.

The members of the association contribute in the following manner

- Feedback on Curriculum.
- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends in business and industry
- Guest lectures to the students of the current year batch.
- Interaction and mentoring the students
- Book Donation: Contribution by donating Books.
- Alumni Talk
- Alumni Meet
- Placement & Career Guidance Assistance

- **Campus recruiters**
- **Summer Internship Opportunities**
- **Entrepreneurship Awareness**

File Description	Documents
Paste link for additional information	www.poddarinstitute.org/naac
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution strongly adheres to the motto "Education with a purpose to shape a better future.&Vision: To conceptualize the ideology of what lies beyond academics, i.e., interpersonal skill development, entrepreneurship, and eco-system nurturing, leading to a generation of self-sufficient youth, in light of the expansion of industrialization and an ever-increasing demand for professionally trained and skilled youth. Mission:

- **Deliver high-quality, value-based education while keeping up with the technological changeto generate knowledgeable, educated professionals prepared to take on global challenges.**
- **Uphold strong academic standards with ingenuity and effectiveness by providing educational techniques in a fun setting.**
- **Encourage students to achieve academic excellence and scientific proficiency.**
- **Train professionals who are capable, moral, and socially conscious.**

Manifestation:

- **The Principal develops action plans in agreement with faculty members**
- **The five-year perspective plan includes cooperation for placement of students and higher education as well as accreditation, research center, and permanent affiliation with the university.**
- **Through E-governance, policies, and programs relating to academics, research, curriculum development, administration, financing, infrastructure development, extension, co-curricular, and extracurricular activities are developed, planned, and carried out with the participation of all relevant parties.**
- **The transparent nature of the College's dynamic decision-making, policy-making, and feedback-appraisal procedures improves governance.**

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal has established many committees in the administration of the institute under a decentralized management system to guarantee effectiveness and efficient functioning. The decision-making and implementation processes involve the principal, faculty, and staff. The flexibility to organize and coordinate co-curricular and extracurricular activities for the students &growth belongs to the conveners of the different cells and clubs. However, these plans are shared with the administration to check and reschedule according to the plans of the other faculties. The HOD reviews and, if necessary, modifies the teaching plan that the faculty submitted at the start of the session. They assign faculty members administrative responsibilities. They jointly decide on innovative teaching methods for the benefit of the students and organize parent-teacher meetings to discuss about the students &academic development. The unit tests, midterms, and pre-university exams are scheduled by the HODs following consulting with the faculty. Value-added courses, competitive classes, summer internships, etc. are introduced by various committees and HODs.To keep the alumni engaged with their alma mater, alumni meet and interaction

programmes are conducted. Such participative and decentralized administration promotes harmony and a welcoming environment for the development of the institution and the students.

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of students To encourage overachieving students, merit scholarships are awarded. A proper one-on-one counseling session is given to the students. Curriculum development The institution follows the curriculum of the affiliated University. Despite this, the faculty is committed to developing innovative ways to teach students. To attain this, add-on programs are also made available. Teaching and learning The faculties are encouraged to participate in skill development programs like FDP, STC, etc. Training sessions for lesson planning based on CO and PO mapping, use of ICT resources, use of digital tools, etc. Examination and evaluation Regular internal tests are conducted for the students to evaluate their progress and weaknesses. Remedial classes are scheduled for the underachieving students. Library, ICT, and physical infrastructure/instrumentation Students and faculty are provided with exposure to DELNET resources. Writing research papers and review articles is required for PG students. The use of ICT has proven to be a highly effective method of teaching and learning. Research and development Industrial linkages and R&D projects are facilitated. Industry interaction/collaboration The Central T& P Committee creates a variety of training programs for students. Several collaborations are in place for actual projects, campus placements, and OJTs.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional management is produced in a clear, scientific approach with the management's practical competence to deliver the greatest results. Each level's functions, responsibilities, and authority are clearly defined within a hierarchical framework that extends from top management down to lower tiers. A governing board exists to monitor and carry out the vision and objectives of the institution. The organizational structure of the institution is shown below.

Academic and administrative divisions make up the institutional management's overall structure. A well-designed administrative system takes into account the needs of all parties involved, especially the students. KRA of each employ and level is clearly define during the appointment to ensure the effective and efficient working system in the organization .The HR manual clearer depicts the service rules and working the procedures . Those employ work function are evaluated time to time to ensure proper function of the institute

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Link to Organogram of the institution webpage	https://www.poddarinstitute.org/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

I. Welfare measures for teaching staff

Financial Support Employees in the self-financed stream who complete their PhDs receive a pay raise. R&D facilities have been established. Enables staff to attend national and international seminars and conferences. Employees' State Insurance as per ESI rules Encouraging and supporting faculty in completing their Ph.D. / Research projects and assignments. Faculty members who pursue their research work for a doctoral degree under the supervision of a college research guide (approved by UOR, Jaipur) will not have to pay any fee to the college. And also receive financial support for faculty development programs for Faculty Members.

II. Welfare measures for non-teaching members

Employees' Provident Fund by PF rules· ESI offers socio-economic protection to employees· Class IV employees receive free uniforms.· A joint celebration of festivals.· Recreational and Sports activities· Financial Support·

- **For the non-teaching staff & children's education**

Material Benefits·

- **Class IV employees are accommodated in college.**

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At Poddar International College performance of each faculty & staff member is assessed annually after the completion of one year of service. Detailed Performance Appraisal Form (PAF) is designed to not only empirically evaluate the performance as per

established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee as well as the organization. The Director and Head of Departments of respective departments award marks and analyze the performance of faculty and staff members based on given elements. Appraisal Process: Implementation and effectiveness. The appraisal forms are filled by every faculty member and submitted to their respective HODs. Faculty member submits their credentials, achievements, and participation for the year of assessment. HODs are required to cross-verify all the submitted details documents by the concerned. Management re-evaluates the marks against each parameter during the appraisal discussion and takes final decisions on the appraisal form.

All non-teaching staff is also assessed through annual performance appraisal with various parameters i.e. Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Cooperation with superiors, subordinates, colleagues, etc.

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has set up an Audit Cell for internal audit. The external audit is carried out. The audit council is composed of a large number of highly competent and experienced experts whose role is to investigate and provide expert assistance at the administrative level to improve the efficiency of operations. It conducts investigations and reports to the appropriate higher authorities.

- The experts are assigned the following tasks and obligations:
- To evaluate and audit the buying department's budget in advance.
- The Accounts Section pre-audits the bills before initiating payment.

- Any objections that arise throughout the audit process would be handled quickly, combined with any relevant supporting paperwork, and within the given time constraints.
- The administration and the higher authorities acquire the audit councils' certified reports through the section in charge.

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

390800

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a privately funded organization and has a clear framework in place. Mobilization of Funds:

- Our college is covered under sections 2F and 12B of the UGC Act and the University's Permanent Affiliation. We receive financing from government and non-government organizations that are utilized as per head of fund allocation.
- Donors, non-governmental organizations, and philanthropists are all sources of support for us.
- Government Scholarships.
- Renting the college infrastructure to hold government and

- other exams.
- Working on projects, consulting with organizations.
- Fees: The primary source of revenue is tuition fees, alumni money, research grants from various government and non-government organizations, and consulting engagements are among more ways to fundraise.

Utilization of Funds: The finance and procurement committees review the quotes before making a final decision based on considerations such as cost, value, service conditions, and so on. Resource Mobilization Policy and Procedure: Before the start of the academic year, the principal and department heads establish the college budget. It covers recurring expenses such as payroll, power and internet bills, stationery, and other maintenance charges. Optimal utilization of resources: The management has a framework and auditors for the same.

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is actively working towards preserving and improving the institution's standard of excellence and recommends quality-improving actions and following activities have shown significant quality gains as a result of institutionalization:

- Academic results·
- Technical training·
- Soft skills development·
- Placement support·
- Faculty development programs·
- Research and development·
- Interaction with industry·

Academic inspections to: Review of healthy academic practices· Mechanisms for recognizing and changing scholarly activities.· Review of departmental facilities· Encourage the departments to adopt new strategies.· Self-development of faculty members· 2 practices institutionalized as a result of IQAC initiatives are:

1. Student Centric: Mentor-mentee program· Notes from various study resources to improve their knowledge and skills· Entrepreneurship programs and workshops are conducted to enlighten the students in broadening their minds toward the development of society.· Development of the Student Council

2. Society-Centric: As per the University Curriculum Anandam program was introduced as society centric approach where students learn and help the common man in their normal chores. Under the aegis of the Unnat Bharat project and Red Ribbon, students move to adopted villages and help them to learn livelihood and also perform several activities to promote a healthy and safe environment. Further, the institute performs several workshops, seminars, and conferences on issues important to address given societal benefits.

File Description	Documents
Paste link for additional information	https://www.poddarinstitute.org/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC frequently supervises and assesses the teaching-learning process. In response to criticism, numerous unique projects and improvements were launched. The following adjustments were implemented as a consequence of feedback: A) The IQAC regularly evaluates the structures, protocols, and teaching-learning process. Results of learning Traditional techniques of instruction, learning, and assessment have withstood the test of time and are being scrutinized. Academic Timetable: The academic calendar of the college governs the Institute's timetables. The college includes a feedback system for students. Frequent evaluations of instructors and instructional methods, course delivery, attitude, strengths, and weaknesses, and problems are taken into consideration. Student learning outcomes: The institute keeps track of the student's progress. In this way, the institute adheres to the following principles: Internal tests, assignments, group discussions, seminar presentations, midterm, and pre-university exams are examples of continuous evaluation procedures. A minimum of 75% attendance is required.

Extra lessons to the slow learners. Analysis of student outcomes is supplied by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.poddarinstitute.org/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

One of the institution's primary concerns is the student's safety and well-being, as well as gender equality and a welcoming environment. Regardless of their differences, everyone has equal access to opportunity. The institute is dedicated to preserving gender sensitivity as an inherent virtue. Safety and Security: Security and discipline have been delegated to the faculty. To eliminate ragging on campus, rigorous anti-ragging policies have been put in place.CCTV has been installed throughout the campus to

ensure safety and order. For longer activities, the camp has enough lighting and rooms during the night. It is normal for female staff workers to accompany female students outside. To handle student complaints, a complaint box is put up in collaboration with the relevant department. Counseling: Counseling sessions and mentor-mentee relationships are set up for the students. Psychological counseling and discussions on Eve's ragging, harassment, and constitutional duties are held regularly. Other Initiatives: Female students are encouraged to pursue their studies by granting them scholarships and additional aid and mentoring.

File Description	Documents
Annual gender sensitization action plan	https://www.poddarinstitute.org/genderequity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.poddarinstitute.org/genderequity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is devoted to the maxim "Reduce-Reuse-Recycle" and is committed to being "waste-free." The college has been following a recycling program that includes furniture, electronics, office supplies, and lab equipment. Solid Waste: The waste is appropriately collected, separated, and disposed of by the

Municipal Corporation at their dumping yards. Liquid waste: A proper drainage system is available in the college for efficient disposal of liquid waste. Biomedical Waste Management: Due to the nature of the courses taught, no biomedical waste material is produced in the institute. E-waste: Since our computer engineers have reassembled, modified, and upgraded them, no idle systems and printers are lying around the campus. Hazardous chemicals and radioactive waste management: Hazardous chemicals are kept separately in the laboratory. Students are made aware of the hazardous chemicals and safety aspects when they are given. As per the curriculum, few hazardous chemicals are involved in laboratory work. A separate container is kept to dispose of hazardous liquid waste, to which the plant powder is added to decrease toxicity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

`B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

`C. Any 2 of the above`

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	*View File*
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	*View File*
Certification by the auditing agency	*View File*
Certificates of the awards received	*View File*
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

All of the campus festivals and activities are eagerly attended by faculty, staff, and students. Birth anniversaries and memorials of notable Indians are also honored. Motivational programs led by notable professionals in the field are organized for the student's overall growth and to create a country of young people who are morally responsible and noble in their attitudes. The goal of these programs is to instill in students the national ideals of social and communal peace, as well as national integration. The university, which truly believes in equality in all aspects, ensures that students from more divided segments of society can pursue their studies without fear of discrimination. The institution, however, has no intolerance for any form of diverse socio-cultural background, linguistics, communal customs, etc. A variety of activities are organized to foster an environment for ethical, cultural, and spiritual values among students and staff of various racial and cultural backgrounds, such as nukkad natak on sensitive societal topics, NSS team visits nearby villages/slums, and visits to orphanages and old age homes. Several departments organize field trips and visits to industries both within and outside of Jaipur. Our students organize cultural activities that highlight local and national traditions. Similarly, during the exchange visits, our students receive the ability to learn about and comprehend socio-cultural differences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a diverse nation, with variances in caste, color, religion, ethnicity, sex, economic, social, linguistic, and ethical principles all of which are managed and overseen by the Constitution. Students and instructors at Poddar International College are educated about the principles, rights, duties, and obligations of citizenship for them to serve as responsible citizens. The institute also undertakes active student involvement awareness campaigns on topics such as plastic bans, cleanliness, swachh Bharat, and so on. The curriculum of the affiliated university is designed with mandatory courses such as Anandam and human values as a first step in teaching students about their constitutional duties. Ethical values, citizen rights, obligations, and responsibilities are among the topics discussed in debates, group discussions, and class presentations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.poddarinstitute.org/naac
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness	**A. All of the above**

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and international days, events, and festivals are gladly commemorated to instill in the pupil and teachers a sense of nationalism and patriotism. Teachers, staff, and students gather under one roof to commemorate these anniversaries and promote the message of harmony, peace, love, and happiness across the institution. This pays tribute to our great national leaders while imparting patriotic values. The following events have been organized: A. Various events were held both online and offline to continue teaching values and solidarity amongst students in addition to their academic advancement. Events are as follows:

- **Constitution Day Celebration**
- **Marico Centre For Women Empowerment Inaugurated**
- **National Youth Day**
- **Global Conference On World Engineer Day**
- **Road Safety Campaign**
- **Blood Donation Camp**
- **Hair Donation Camp**
- **Plantation of Trees**
- **Distribution of Books, Sweets, and Clothes in the Slum Areas on Christmas day.**
- **World Environment Day**
- **International Yoga Day**
- **Independence Day**
- **Vrakshmitrasaptah on Teacher's Day**
- **Hindi Diwas**
- **Gandhi Jayanti**
- **Mental Health Day**

- **CRSI National Chemistry Week**
- **Stress Awareness**
- **Euphoria, an annual event**
- **Republic Day 2021**
- **Girl Child Day**
- **International Women's Day**
- **Swachh Bharat Abhiyan Awareness Programme**
- **"Manthan", an annual college Cultural event**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

1. Innovation-based learning

The gap between learning something new and putting it into practice must be filled. Young entrepreneurs must be nurtured so that they can create jobs, contribute to the nation's GDP and growth, and shape society.

To provide students with real-time learning and assist them in simulating the industry.

To foster an environment in which academics and students can pursue entrepreneurial endeavors.

Students are thoroughly checked, and evaluated based on and they are prepared properly with care. An entrepreneurial cell is established. The cell organizes a variety of lectures, workshops, and competitions to help students develop their diverse abilities.

2. International Certification Program to enhance knowledge

For holistic growth and to be prepared to operate across borders, students must be nurtured in internationally recognized management, technical, and behavioral skills.

To provide a platform for students to pursue and grow their interests outside of their regular studies.

To provide students with a broad spectrum of management, technical, and behavioral skills from an internationally recognized organization.

The college has integrated with online portals like Coursera to provide global programs of over 3500 courses that can be tailored for everyone based on their interests and field of study. Mentors encourage to enroll to develop a variety of future-useful skills.

File Description	Documents
Best practices in the Institutional website	https://www.poddarinstitute.org/bestpractices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute attempts to improve students' holistic development focusing on improving students' skill sets and preparing them for research technologies. The college provides a variety of worldwide certifications based on analytical, interpersonal, logical, and writing skills. Research: Students are encouraged to do research and to register patents and copyrights based on their findings, as well as to publish research articles and reviews that contribute to their overall development and career. They are also encouraged to participate in workshops, seminars, and conferences with a variety of industry professionals, companies, and research labs. Skill set improvement: Various specific certification courses are offered in collaboration with various industries and Universities that are in high demand in the market to help students improve their extracurricular abilities. This improves their

participation, excitement, confidence, and overall performance in the business sector. Entrepreneurship skills are also developed with Ideation and pitching activities. Performance Impact: Student skill development opens the door to better pay and job options.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Even though our institution has achieved some significant accomplishments to date, it still perceives room for advancement and modernization in this rapidly changing global marketplace. The following is a list of the plans of action:

- To promote and resolute more participation of students and faculties in innovative research practices, including copyrighting, patent filing, publishing research papers and review articles, etc.
- To encourage and inspire students to use their knowledge and creative ideas through basic projects and fundamental research techniques in the incubation center located on the college campus. As a result, they will also become progressive and qualified to create jobs rather than seek them out, encouraging entrepreneurship.
- to actively encourage students' participation in various career-enhancing programs including internships, apprenticeships, and on-the-job training by collaborating with numerous industries and sectors.
- Arrangements are made to conduct international collaborations and sign foreign MoUs to provide students with current exposure requirements and to conduct student exchange programmes.
- to expand health care and social upliftment activities in association with the neighborhood, NGOs, and Government entities, with our NSS team.
- To upgrade the ICT infrastructure on campus
- To transform the old syllabus into a multidisciplinary curriculum as per the New Education policy and implement NEP guidelines.